

AKA DANCE PARENT- STUDENT HANDBOOK

ETIQUETTE

- ★ Dancers should bring a dance notebook to all ballet classes level 1 and up. Dancers will be given dance terminology/definitions and correctional notes.
- ★ Dancers should use the restroom before class. Dancers may only be allowed to use the restroom during class in case of emergency.
- ★ No food or drink is allowed in the dance room. Dancers may have a water bottle labeled with their name to keep in their dance bag.
- ★ All dance bags, coats and shoes must be kept in the cubbies provided.
- ★ Dancers must clean up after themselves and throw away any trash.
- ★ Dancers should label all dance items including shoes, bags and other dance attire. AKA is not responsible for any lost items. Items left behind will be placed in the lost and found bin in the lobby.

CONDUCT

Dancers are expected to do the following:

- ★ Be respectful to instructor and fellow class mates.
- ★ Politely ask questions if you do not understand something.
- ★ Be attentive and responsive in class.
- ★ Take and apply corrections with a smile.
- ★ Practice routines and class exercises at home.
- ★ Say thank you after being complimented.
- ★ Say thank you to the instructor at the end of class/rehearsal.

Inappropriate behavior will not be tolerated!!! Dancers will be given a verbal warning and may be sent home with a note to the parent of any negative or inappropriate behavior or etiquette. Dancers may be excused from class without refund in extreme cases and/or if poor behavior continues. This includes but is not limited to the following:

- ★ Talking during class instruction or when teacher is talking.
- ★ Inappropriate language including cursing, name calling and negative tone both verbally and non-verbally.
- ★ Negative comments in regard to choreography.
- ★ Laughing at or making negative comments regarding other dancer's appearance and/or ability.
- ★ Lack of enthusiasm toward a routine or lack of effort in rehearsal.
- ★ Gossiping or speaking unfavorably about fellow dancers, parents or staff members (in person or on social media).

ATTENDANCE POLICY

- ★ Dancers must arrive promptly dressed and ready for class by the class start time.
- ★ Dancers who are tardy must ask for instructor permission to take class.

- ★ Any dancer arriving 15 minutes tardy or more will be marked absent and having missed important warm up prior to dancing will only be allowed to observe class. 4 late arrivals of 15 minutes or more will result in one absence.
- ★ Dancers registered for recital must attend weekly classes and be knowledgeable of the recital dances to participate in the recital.
- ★ Dancers with excessive absences, missing more than 4 classes for any reason may be excused from recital without refund.
- ★ Dancers should notify the instructor of any absences (ahead of time if possible). These will still count toward dancer absences however, do assist the instructor with lesson planning and the like.
- ★ Dancers are allowed to makeup missed classes in the same style class in a LOWER level (up to 4 makeups per session). If there is not a lower level option, the dancer may make up in another class style of the same or lower level. Dancers will not be allowed to makeup in a higher level UNLESS the instructor recommends to the studio owner(s) that a dancer do so. You will be notified in this case.

DRESS CODE

- ★ All dancers are expected to adhere to the attached dress code (also listed on the website).
- ★ Dancers who neglect to arrive in appropriate class attire will be asked to sit and observe class. No exceptions.

PARENT OBSERVATION

- ★ Parents will be invited to observe class during the week of **May 6-11** in all regular classes. This is a time for you to see the choreography the students have learned in class. We encourage recording of the recital dances so dancers can practice at home.
- ★ Parents will be allowed to observe the last 15 minutes of all ballet classes to record the International Dance Acclaim ballet exam material on **April 8-13**. Ballet exam date is **May 26 at Noon**. More details to come.

CONTACTING US

- ★ Email: akadance@outlook.com (will respond within 24 hours during the week M-F)
- ★ Studio Phone: 630-701-9570 (best to call after 4pm M-F if you need to speak to someone)

Dress Code- (Shoes listed for each class are required for recital)

NO Jewelry allowed in class

Ballet Classes (Beginning Ballet/Jazz, Levels 1-4, Pointe 1-4)

Black leotard, pink tights, **Capezio Canvas Hanami 2037 pink ballet shoes** (no warm-ups during class). White leotard is required for Ballet/Conditioning.

Boys- Black Canvas Ballet Shoes

Hair: All dancers must wear hair in a NEAT, secure bun

Ballet Classes (TuTu Cuties and Intro to Ballet/Jazz)

Pink or black leotard, pink tights, pink or black dance skirt, pink leather ballet shoes (no satin slippers)

Boys- Black Canvas Ballet Shoes

Hair: All dancers must wear hair in a NEAT, secure bun

Jazz Classes (Levels 1-4)

Dance leotard, dance shorts or dance separates, Capezio E-Series Slip on Jazz shoe in Caramel (no t-shirts, athletic shorts, or baggy clothing).

Hair: All dancers must wear hair securely pulled up and away from face.

Contemporary/Lyrical Classes (Level 1-4)

Black leotard or sports bra, black dance shorts (no athletic shorts). Body Wrapper Twyla Lyrical half/shoe in Jazzy Tan Leather.

Hair: All dancers must wear hair securely pulled up and away from face.

Tap Classes (Levels 1-4)

Fitted dance top or leotard (preferred), fitted dance pants or shorts, black hard sole tap shoes.

Hair: All dancers must wear hair securely pulled up and away from face.

Tappin' Tots and Intro to Tap Classes

Black or pink

leotard, pink tights, pink or black dance skirt, Girls: Capezio Mary Jane buckle strap black leather tap shoes (non-glossy), Boys: black oxford style tap shoe.

Hair: All dancers must wear hair securely pulled up and away from face.

Hip Hop Classes (all levels)

Dance top, dance pants, black dance sneakers (Converse-like shoes)

Hair: All dancers must wear hair securely pulled up and away from face.

Male Dance Attire-

Black dance pants and solid white tee shirt or tank, hair combed neatly (no graphic tees).